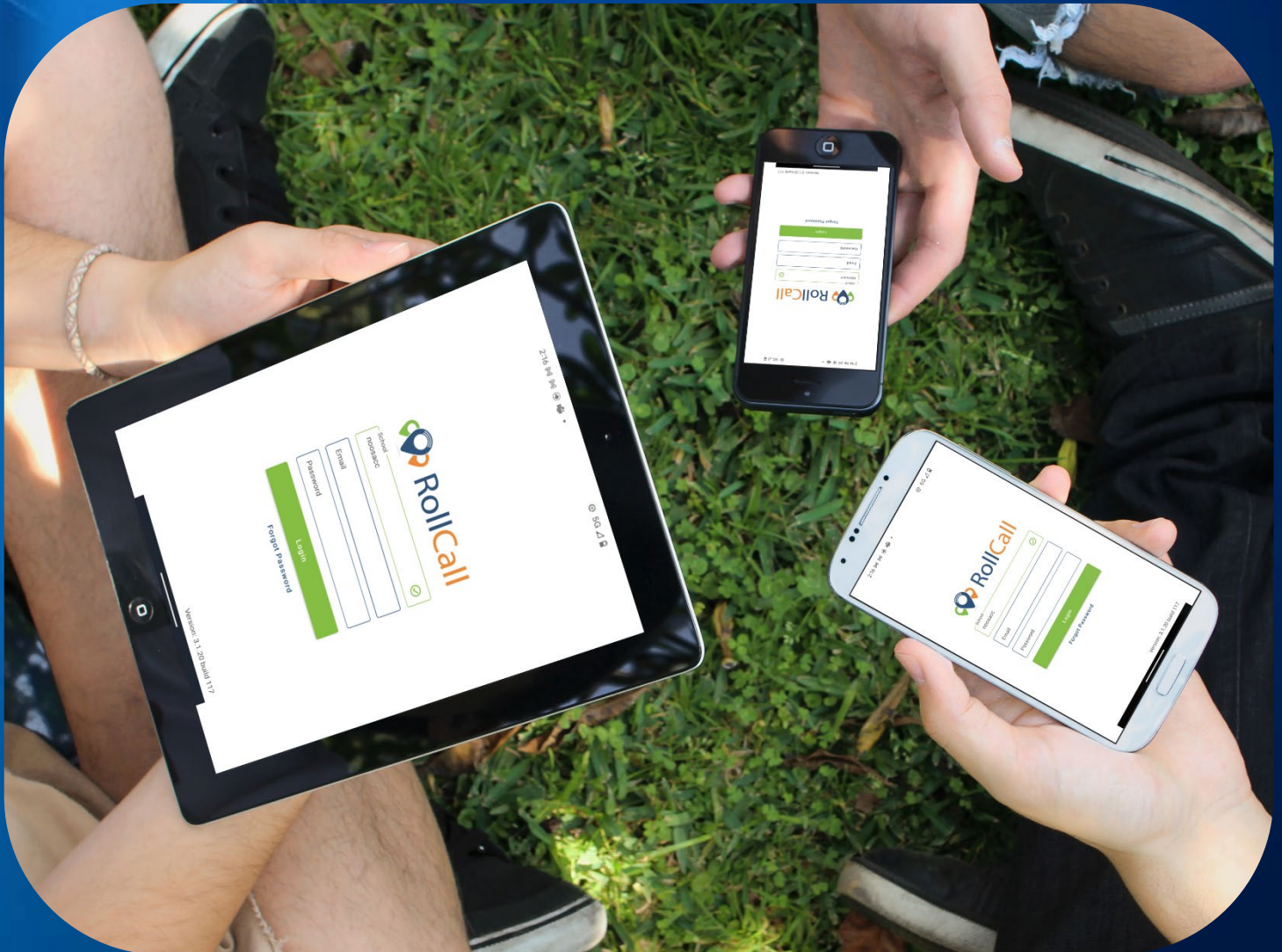




NOOSA
CHRISTIAN COLLEGE
COOROEY

RollCall Parent App Guide





RollCall

**Start Managing Your Childs Bus Journeys
Today**

Download The Rollcall Parent App on ios or Android

iOS Application



Android Application



RollCall brings together state-of-the-art travel smartcard technology via the Student ID Card (similar to Opal and Miki cards) with advanced GPS/telematics bus-tracking technology to give parents and schools full visibility of children travelling on college buses.

What is RollCall?

RollCall is a tracking system providing parents with visibility of child movements on buses to and from the College.

Benefits for parents








Peace of mind when your children are in transit.

With RollCall, you know when your child is in transit. You can track your child's journey in real-time. You can receive real-time email alerts about any variations or deviations from the intended journey.

How RollCall works

App view and real-time alerts for parents.

RollCall brings together state-of-the-art travel smartcard technology (similar to Opal and Miki cards) with advanced GPS/telematics bus-tracking technology to give parents and schools full visibility of children travelling on school buses.

-  Secondary Students tap-on, tap-off the bus via a hand-held device.
-  Primary students use the on-board device to check on/off.
-  You know which bus your child is travelling on.
-  You know where your child is getting off the bus.
-  You receive email alerts if travels aren't going to plan.
-  The College knows what's happening with your child.
-  The College knows your child's planned route.

RollCall is a compulsory condition for users of the College bus service

The safety of our students is of the upmost importance to Noosa Christian College. As such we require that any student travelling on the College Bus Service be logged on via the RollCall App. Students cannot board a college bus, unless the parent/guardian has installed and is using the Roll Call App. Students must be removed if not travelling on the bus.

GETTING STARTED

[ABOUT](#) | [GETTING STARTED](#) | [APP FEATURES](#) | [MAP](#) | [ABSENCES](#) | [SETTINGS](#)

Step 1 - Register

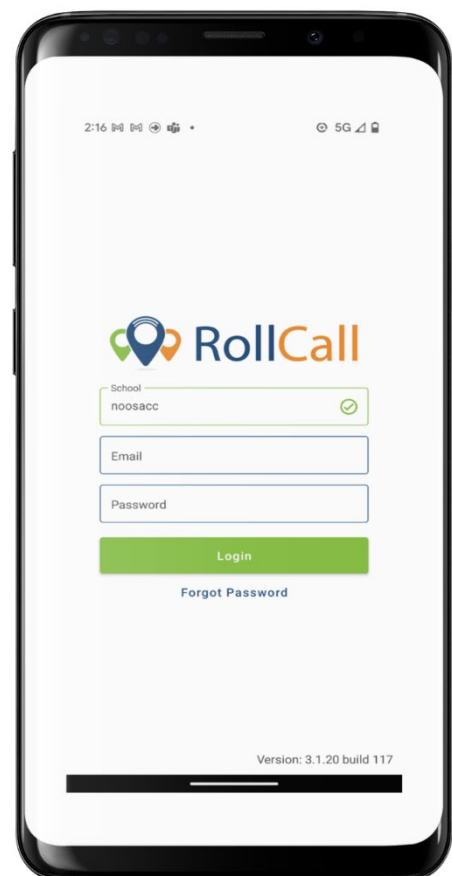
Complete this section **BEFORE** downloading the app

1. Complete a Bus Travel Application Form – <https://www.noosacc.qld.edu.au/bus-information>
This includes an agreement to abide by the Code of Conduct for School Students Travelling on Buses.
2. We will send you an email confirming your Bus Travel Application has been approved.
3. We will forward you a Welcome Email from RollCall.
4. Within the email, select 'Register Password'.
5. Once you have registered your password, you then install the RollCall Parent App on your smartphone/device. (See instructions below).

Step 2 - Installing the RollCall App

Accessing the Parent Portal

1. Visit the App Store (iPhone) or the Play Store (Android).
2. Search for - RollCall Parent App.
3. Download/Install the App to install on your smart device.
4. Launch the Roll Call Parent App.
5. Enter School Code = noosacc (lowercase letters).
6. Enter the email address used to receive the welcome email.
7. Enter the password you created earlier.

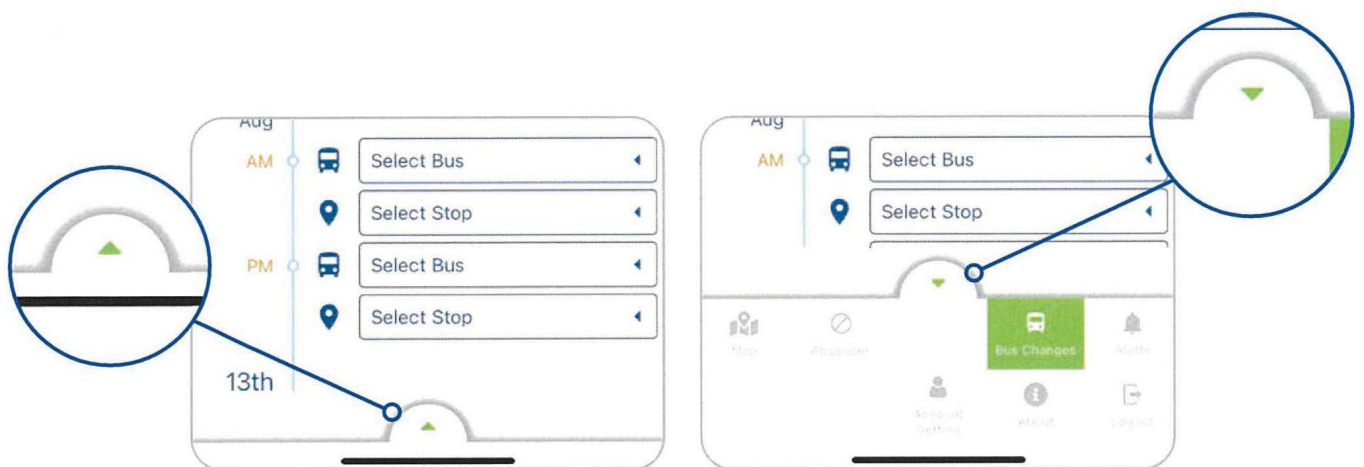


APP FEATURES






ABOUT | GETTING STARTED | **APP FEATURES** | MAP | ABSENCES | SETTINGS

Step 3. Familiarise yourself with the navigation

All features on the RollCall Parent App can be accessed by the swipe up/down stylus display located at the bottom of the screen.



App Features

-  Bus Mapping
-  College attendance notifications bus and stop changes
-  Email notifications
-  Period bookings of student to a bus
-  Setting up secondary carers to access Parent App

View Map

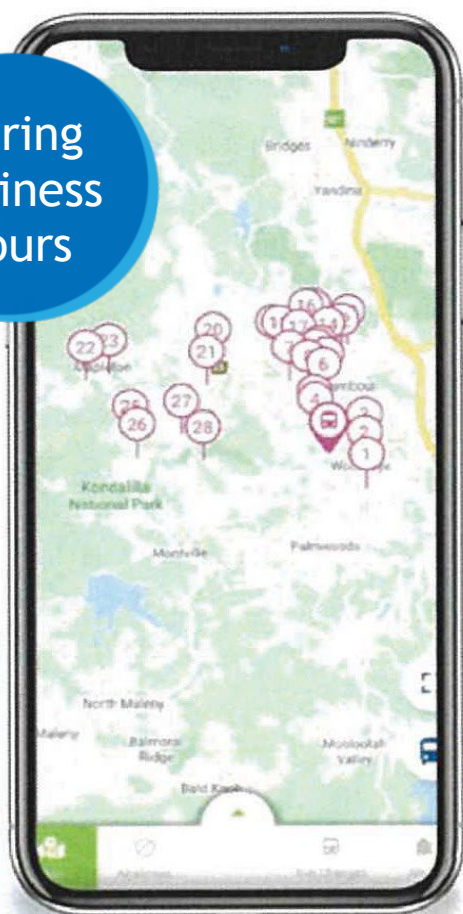
Once logged in, the bus map related to your child's booking will display. The map will only be displayed during the hours of bus operation, i.e. 6:30am to 8:30am and 2:45pm to 5:15pm.

During the hours of bus operation, your logged on maps will appear like the screen below.

Outside the hours of bus operation, your RollCall App maps will appear like the screen below.

This is perfectly normal; it simply means that maps are dormant. If your child is booked to be on a bus, then during bus operating hours, your maps will be displayed.

During
business
hours



Outside
business
hours







If your child is absent OR if your child is no-pickup

If your child is absent from school, you MUST:

1. Remove your child via RollCall - via the Absence section for each occasion, i.e. AM and PM
2. Advise the College of your child's absence, either by sending an SMS to the College on 0447 683 047 or an email to absences@noosacc.qld.edu.au

Important information regarding absences

-  Please ensure any absence in either AM or PM is logged in the RollCall App.
-  Once logged, the App will alert your bus driver.
-  If a child is absent or late to school, you must SMS/email the College as above.
-  The College Roll Marking software (SEQTA) is not connected to RollCall. If your child is absent, you must notify **both** the College and log the absence in RollCall.

ABSENCES

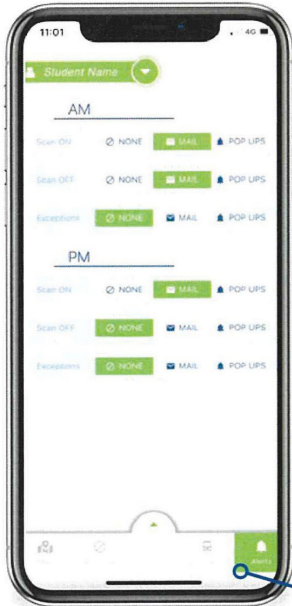
ABOUT | GETTING STARTED | APP FEATURES | MAP | **ABSENCES** | SETTINGS

Managing Absences

There are 3 easy steps to managing absences



- View and manage changes to attendance by selecting Absences from the main navigation.
- Select student and add absence details.
- Choose student name from the drop-down.
- Press + button to add an absence.
- Choose absence category and from and to dates.
- Choose a category that describes the circumstances.
- Press the "from" or "to" button to bring up a future date or to book more than one day off in a row.
- A reason is not required in RollCall.
- If only marking absent for a morning or an afternoon, please only select NO AM BUS or NO PM BUS.



Manage Alerts

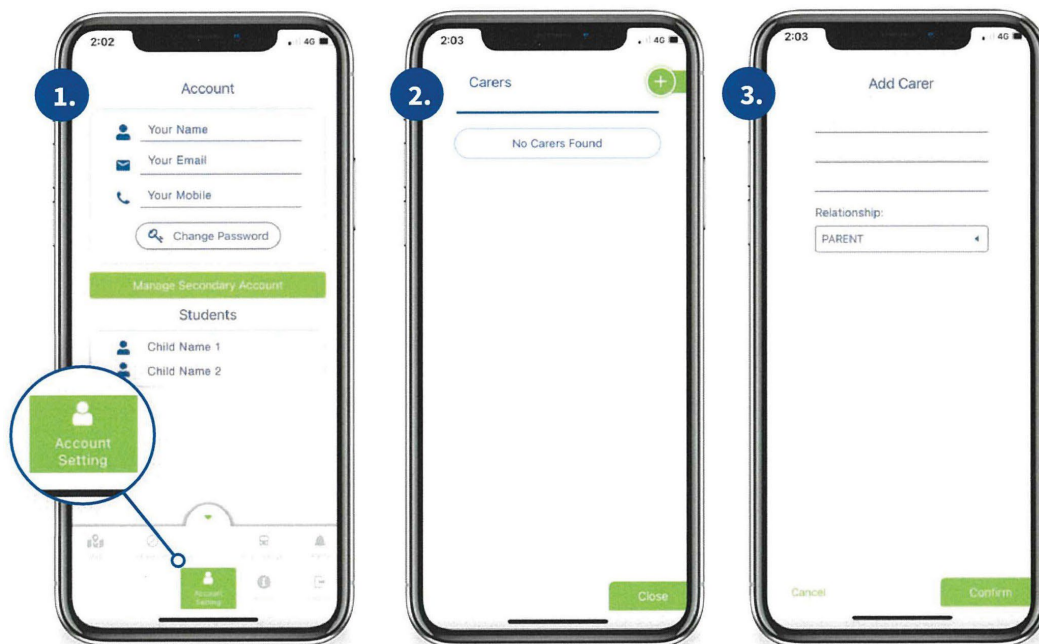
1. To view and manage notifications, select Alerts from the main navigation.
2. Select how you would like to be alerted when your child scans on or off for AM and/or PM trips.



Account Settings

RollCall allows you to easily manage your account and add carers

1. Select Account Settings to update your details.
2. To add additional carers, select Manage Secondary Account from the Account Settings page.
3. Use the "+" button at top right to add Additional Carers and enter details. Please note that the Additional Carer will receive a notification to their nominated email address. Additional Carers will have equal account access as the primary account.
4. There is now an option for a student to be added. Please note: students will have the same controls for student travel removal, as do parents.





RollCall



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