

PREP HANDBOOK



NOOSA
CHRISTIAN COLLEGE
COOROY





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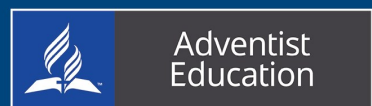
OUR **VISION**

To inspire and lead students into a personal relationship with God through Adventist education.



OUR **MISSION**

To actively build relationships and provide students with a holistic education; engaging them in a community of faith and learning to develop character, values and skills for life.





OUR GUIDE

Matthew 7:12 "So in everything, do to others what you would have them do to you..."

Philippians 4:8 "...whatever is true, whatever is noble, whatever is right, whatever is pure, whatever is lovely, whatever is admirable - if anything is excellent or praiseworthy - think about such things."



OUR VALUES

What we believe in and how we will act.



Respect

Value yourself and others through your words and actions.



Responsibility

Make wise choices and be accountable in all situations.



Effort

Work to the best of your ability and don't give up.



Compassion

Be kind and understanding of one another at all times.



Service

Put the needs of others first and lend a helping hand.



Integrity

Do the right thing even when others aren't watching.



Hope

Trust God and be confident about life in all circumstances.



Adventist
Education

Staff Introductions

Principal	Mrs Jeanette Martin Dip. Prim. Teach., B. Ed. (Early Childhood); Curriculum & Teaching Strategies; M.A.
Primary Deputy Principal	Mrs Jodi Presecan Dip. Prim. Teach., B.Ed. Primary
Prep Teachers	Mrs Sara Fatnowna B.Ed. (Primary) Mrs Allison Parkinson, Dip.Teach. Prim., B.Ed. (PE), Dip. Counselling
Prep Teaching Assistants	Mrs Rebecca Copeland Mrs Allison Blandin de Chalain
Reception	Mrs Julie Mironowicz
Enrolments	Mrs Jacinta Benade
Business Manager	Mrs Stephanie Markert
Marketing / PA to the Principal	Mrs Dale Bergman



Welcome

Welcome to Noosa Christian College.

Our College has a beautiful learning environment where we provide a co-educational stream of classes from Kindergarten to Year 12. Our College is known for its strong community and a secure, nurturing environment for students.



Noosa Christian College provides students with opportunities to pursue success along a variety of pathways, be they spiritual, academic, physical, artistic, emotional or social. A broad range of experiences are provided to ensure that life at school is always full. We are proud to offer a quality academic program in a supportive environment that allows your child to reach their full potential. Our College also provides a range of stimulating outdoor activities to further develop the physical aspects of learning.

Students at Noosa Christian College are given opportunities to develop a spirit of teamwork, to achieve personal goals, and to develop a strong, positive character. Students also experience a range of varied creative learning experiences in Art, Music and Languages (Auslan and French).

Recognising that education is more than just academics - Noosa Christian College engages learning through programs that build the Mind, Body and Heart of each individual. Programs that offer opportunities for engaging and developing spiritual growth through our Christian ethos is an encompassing aspect of our College. We encourage students to live by our College values of Respect, Responsibility, Effort, Compassion, Service, Hope and Integrity.

We look forward to partnering with you to provide the best possible opportunities to developing your child's educational needs. We believe that the success of your child is dependent upon the development and nurturing of positive and proactive relationships and partnerships between our staff, yourself and your child.

God bless,

Mrs Jeanette Martin

Principal.



Small School Big Heart

Noosa Christian College is a small school that is big in so many ways.

Most of all, your child will not be lost in the numbers. We aim for smaller class sizes with quality academic outcomes. There is a strong sense of community within the school and our extended school family. You'll find a warm, welcoming, and friendly environment at Noosa Christian College. It is a place where you will be greeted by name and your child has a valued place within our school.

Ideal Learning Environment

Noosa Christian College is located on 30 acres of semi-rural land offering a spacious, tranquil campus with ample shade from the many trees left on site when the school was built.

Stimulating play equipment and student gardens provide plenty of opportunities for your child to learn, play and grow in the great outdoors.





Mrs Sara Fatnowna



Mrs Allison Parkinson

Dedicated Teachers A Great Beginning

At Noosa Christian College, you will find quality educators who are passionate about students' learning.

Mrs Sara Fatnowna and Mrs Allison Parkinson are our dedicated Prep teachers who thoroughly understand younger children and know how important it is for Prep students to get a great start on their education journey.

Sara and Allison have worked as infant teachers for a number of years. They are enthusiastic and keen to work with you and your child in helping them flourish.

Mrs Rebecca Copeland and Mrs Allison Blandin de Chalain are our Prep Teaching Assistants and our staff look forward to partnering with you for your child's education.

Welcome to Prep

We nurture the following specific learning goals throughout the Prep year. Our Prep students will:

- Develop Christian values and knowledge.
- Develop self esteem and confidence in his or her own abilities.
- Develop respect and concern for others.
- Develop the ability to work independently.
- Develop the ability to work cooperatively with peers.
- Develop creativity in music, drama, art and craft.
- Develop number, reading and writing skills.
- Develop coordination skills.
- Develop a sense of curiosity about the world.
- Develop an excitement for gaining knowledge.
- Develop the ability to appropriately communicate needs, feelings and opinions.



Specialist Prep Facilities and Programs

Prep children have particular needs compared to older students who are already established on their educational journey.

At Noosa Christian College, we have purpose-built Prep facilities and resources available for our early learners.

These facilities include:

- Large classroom situated in a beautiful green setting.
- Supervised Prep eating area.
- Dedicated, fenced playground for early learners (Prep-Year 1).
- Mini computer lab.
- Weekly Library visits.
- Buddy Program with Year 6 students.
- Specialised teacher aide support.
- Gymnastics and early learners' swimming and sporting activities.
- Service projects.
- Life Education Program.
- Music and Auslan.
- Digital technologies.
- Chapel.
- Infant Choir.
- Food Forest Program.



Items Required for Prep

UNIFORM

- Formal uniform
- Sports uniform
- NCC hat
- Black Velcro shoes
(refer to section titled 'Shoes' on page 12)
- School swimmers and rash shirt

REGISTRATION PACK

- Library bag
- Reading pouch

EXTRAS

- Lunch box (no need to be insulated)
- Water bottle
- School bag (large enough to fit a large library book)
- Spare uniform and underwear (kept in school bag)
- Swim bag to hold wet swimmers, towel etc.

*** Please clearly label ALL items.**



Daily Timetable

The educational program at Noosa Christian College aims to provide a learning environment that will enhance and give meaning to your child's world view. We trust that this year will be one that will see every child grow and mature in a positive way.

TIME	ACTIVITY
8:30-8:45am	Drop off time.
8:45-9:00am	Worship (spiritual stories and/or songs).
9:00-9:15am	Morning Session - weather, calendar, listening, oral language activities, counting, revision of sounds and vocabulary, memory skills.
9:15-9:45am	Outdoor activities - obstacle course (gross motor and perceptual motor activities), water and sand activities, language and mathematical activities, art, construction, role play, sciences, games, music, weekly sport.
9:45am	Fruit Break
10:00-11:15am	Literacy focus and activities.
11:15am-12:00pm	Lunch
12:00-12:45pm	Numeracy focus and activities.
12:45-1:30pm	Christian Perspectives.
1:30-2:00pm	Recess
2:00-2:55pm	History, social studies, science, language activities, music, show and tell.
3:00pm	Home time.

These times will alter somewhat from term to term according to changing curriculum, school events and student development.

Information to Assist Parents

UNIFORM & CLOTHING/JEWELLERY

The Primary school uniform is compulsory for all children (Prep to Year 6). Sports uniform is required to be worn all day on the rostered sport day/s. Accessories such as chains, bracelets and rings are not to be worn. Small gold/white gold/silver studs may be worn if the ears are pierced. These can include a small coloured stone but must conform to the small stud size. Parents may request in writing for their student to wear sleepers, if there is a medical issue.

SHOES

It is the College policy that shoes and school socks are to be worn at all times. Black Velcro leather sport shoes are to be worn by children as they will participate in daily growth motor activities. **It is school policy that Lower Primary students (Prep to Year 2) wear Velcro shoes.**

SPARE CLOTHES

It is advisable to include a spare set of clothes and underwear in your child's schoolbag. During swimming times, swimmers, rashie, goggles, thongs and towel need to be in the school's swimming bag, to protect the contents of their school bag.

All belongings are to be clearly marked with your child's name in pen. Printed cotton name tags sewn onto clothing are highly recommended.



FOOD

We are striving to be a peanut free school. Please refer to the section titled 'Allergies' on page 17 for more information.

Children are asked to bring a lunch box that has a number of compartments. It is recommended that a smaller compartment be used for afternoon recess with a larger one to hold food for lunch. Please do not pack any rip top cans or glass.

1. Fruit Break - Small separate container of fresh cut fruit or vegetables to be put on desk in the morning.
2. Lunch - Suggested foods for lunch include: sandwiches, bread rolls, fruit, dairy items, etc.
3. Recess - Suggested foods for afternoon tea include: Dried fruit, fruit, biscuits, muesli bars, yoghurts, cheese sticks, etc.
4. Water bottle (kept on classroom desk).

Please note that the Prep classroom has a refrigerator in which the children can place their lunch boxes to keep food cold and fresh. It is recommended that the following items not be included in lunch boxes: nuts, lollies, chewing gum, sharp knives, soft drink, red or green cordial, or foods with red or green colouring. Please also be aware that lunch items cannot be heated at school.

COMMUNICATION INFORMATION

A communication book will go home every night where notes will be placed for parents to read and where parents may report other important information for the teacher to note. Education is a partnership between the College and home, and good communication is vital to ensure that your child is achieving in all areas of their schooling. Please read the College newsletter and regularly check the College's Facebook page. Class newsletters are also published in SEQTA Engage (a parent portal that you will be invited to, at the beginning of the school year).

Our Primary Deputy Principal, Mrs Jodi Presecan, is also available to assist you.



ABSENCES

If your child is unable to attend due to illness, holidays or otherwise, please notify the College via an email to absences@noosacc.qld.edu.au and the classroom teacher before 9:00am on the day of the absence. Advance notice of absences is preferred.

TRAVEL/BUS

All bus bookings and changes are done via our RollCall App. If a last minute change is made and it needs to be communicated to your student, please call the College office.

MORNING DROP OFF SUPERVISION

Teachers are on duty from 8:20am each morning.



EXCURSIONS

Excursions are planned to cater for the child's interests and topics taught in class. To travel from the College grounds we require a minimum ratio of one parent to every five students. This ratio is required in order to provide adequate supervision and ensure that there is a high degree of protection and safety. Written parental permission will be required for each student for each outing. There may be charges that could arise to cover transport costs and/or entry fees. Due to supervision pressures, transport needs and associated safety reasons, younger siblings may not be permitted on excursions.

DISCIPLINE AND BEHAVIOUR

We work in partnership with our parents to encourage our Prep students to display our values of compassion, integrity, responsibility, effort, service, hope and respect.

We support them to make good choices when mixing with their peers and developing good work habits in the classroom. Praise and positive role modelling are important aspects in this process. We provide a Code of Conduct as a guideline on the College's expectations regarding behaviour management. We look forward to partnering with you to develop your child's social and personal skills.

HOMEWORK

The Prep students will receive basic literacy homework (reading and sight words) on a regular basis. This homework is designed for two reasons:

- 1) It is hoped that a homework habit will begin to develop.
- 2) Work sent home will reinforce the concepts taught at school.
- 3) In Term 1, parents to read to students at night.

HEALTH ISSUES / MEDICATION / SICK BAY

Children with colds or any infectious illness should remain at home to prevent the spread of the illness.

It is the College policy that no staff member is allowed to administer medication to any student without written permission from the parents. Medication should not be stored in your child's bag. Should your child need to take any medication, please go to the College office with the medication. It should be labelled by a chemist with the child's name, dose etc.

Please do not bring your child to school if they are unwell or over-tired. A young child needs a lot of attention and rest in these cases and can suffer significant distress being unwell in a different environment. If your child becomes unwell during the course of the day, the College office will call and ask you to collect your child.



ALLERGIES

We have children in our College who have a severe allergic reaction to peanuts. This life threatening condition is becoming more prevalent and, as students regularly sit in a common eating area, your assistance would be greatly appreciated. We request that no peanut products be brought to school. This includes peanuts, peanut butter and other products containing peanuts. This does not include: other nuts (almonds, cashews etc.) other nut products (e.g. Nutella) or products marked 'may contain traces of nuts'. Please assist us by reminding your child of the importance of not sharing their food with others and washing their hands after eating.

BIRTHDAYS

This is a special time for children. Please feel free to bring a cake or cupcakes to share with the class. Icy poles are also a great idea. Please see your teacher for known allergies in the classroom.



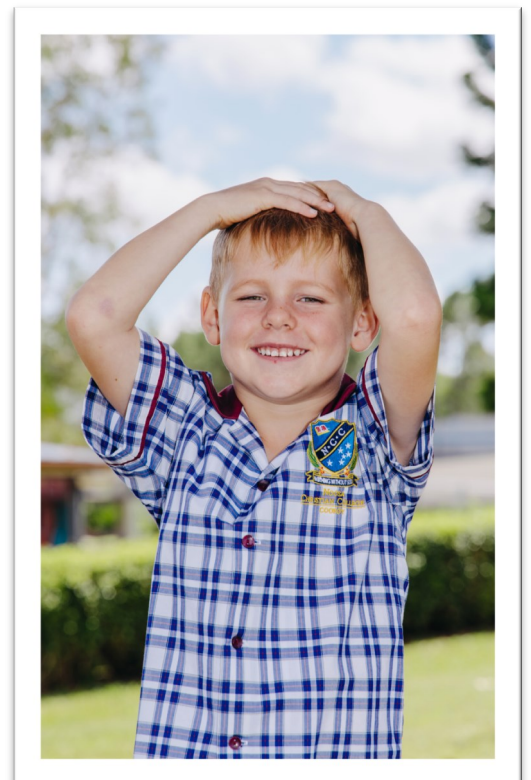


TOYS FROM HOME

The College has a large variety of developmentally appropriate toys for children at this age. Please discourage your child from bringing toys to school as they can easily be misplaced or broken. Articles of interest may be brought to school for show and tell purposes, and can be kept in the Prep office until presentation time.

ARTWORK

At various times, your child will arrive home with art and craft work. It is important that you see your child's creations as meaningful and important. At all times encourage your child to express themselves through their art activities. Please note that some art work will be held at school for display purposes at times and will be sent home at a later date.



ART SUPPLIES

Prep involves a wide variety of experiences that require a number of resources, many of them common items found around the home. If you could contribute any of the following items that you may have excess quantities of, it would be much appreciated.

Magazines

Wool

Buttons

Christmas cards

Ribbons

Kitchen utensils

Bread tie clips

Bottle tops

Corks

Lace

Wood Shavings

Marbles

Styrofoam trays

Cardboard

Ice-cream containers

Foam sponge pieces

Cereal boxes

Rubber bands

Egg cartons

Toothpaste boxes

Birthday cards

Wrapping paper

Cotton reels

Soft wood off cuts

Tracing paper

Cardboard cylinders

Scrap material



STARTING PREP

Most children feel a little apprehensive about commencing school, although they usually settle quickly and enjoy their day. Here are a few tips to assist the settling process:

- Take a little time to let your child show you some things of interest in the room before you leave.
- Say 'goodbye' firmly and don't prolong the farewell. Say "I am going now. I will see you at 3 o'clock", then leave.
- Be cheerful. Children are very sensitive to their parent's feelings. They need you to be confident that they will have a happy day as they will take cues from you.
- As a rule, children settle quickly once involved with activities and peers. Be assured, you can phone the office on 5447 7808 to receive an update on your child if you are concerned.
- Help your child to be confident in self-care tasks such as using the toilet; dressing themselves (buttons, zips, shoes etc.); opening/closing their lunch box and water bottle; unwrapping food; packing/unpacking their bags (zips, clips and straps).
- Please be prompt with arrival and drop off times. Class begins at 8:45am and ends at 3:00pm.
- Don't be surprised if your child is exhausted. Each day will be a busy time for them. From Week 2, a 5 day week commences. If your child is feeling the strain adjusting to the physical demands of a full time program, you may decide that it is necessary and advantageous for him/her to have a 'home day'. We recommend that this occur on a Friday.

SCHOOL READINESS FOR YEAR ONE

Most students are ready for Year 1 by the end of the year. However, continuation of education is an option for a child who it is considered would benefit from a second year of Prep.

The decision would be made after careful observation and discussions with parents throughout the year.

COLLEGE ASSEMBLY/CHAPEL

Every Friday morning at 8:50am - 9:10am there will be a school assembly. Various items including the national anthem, school news, class awards and student birthdays are shared with the Primary students. All parents are most welcome to attend assembly if possible.

Chapel is held once per week with students having the opportunity to sing Christian songs, hear Bible stories and object lessons, and learn more about our College values.



SPORTS DAY

Each week there will be time set aside in the College program for a special sporting class. During this time the Prep students will be involved in a number of activities that are designed to teach game skills and sportsmanship.

Each student will be expected to wear their sport uniform. Teachers will notify parents at the start of term as to which day it will be.

Term 1 and 4	Swimming
Term 2	School Sports
Term 3	Gymnastics



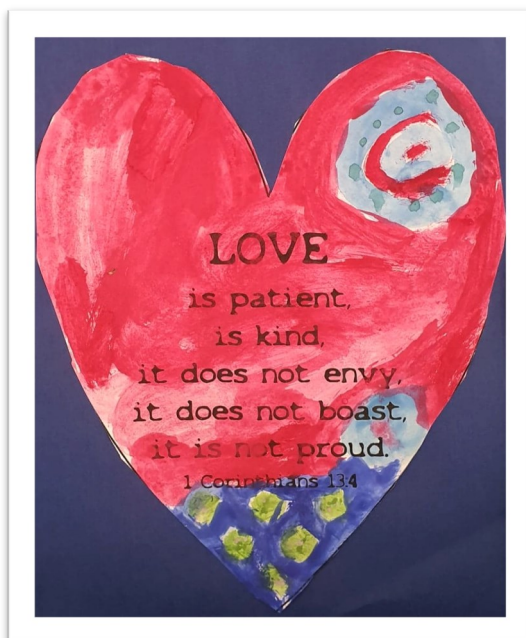
Preparation For Prep

Reading readiness for Prep:

- Directional left to right eye movement.
- Sequencing pictures.
- Identifying differences.
- Identifying similarities.
- Rhyming.
- Grouping objects that belong together.
- Pairing.
- Associating ideas.
- Approximating “reading like” behaviour.
- Introduction to alphabet sounds.
- Introduction to high frequency words.

Number readiness for Prep:

- Number concepts and activities.
- Measuring.
- Performing actions in anticipation of expected outcomes.
- Exploring patterns and shapes.
- Exploring positional terms.



Teacher and Parent Partnership

Noosa Christian College provides a warm and friendly atmosphere for your child. The College seeks to support the home in the education of your child. It is important to realise the benefits of the College and home working harmoniously together educating the child. The College administration as well as the class teacher is only too willing to answer any questions you may have concerning the Prep program. We look forward to partnering with you and your child for their Prep education, within a nurturing and supportive environment.

We pray that the year will be an enjoyable one for all as we face the challenges of educating our young children and watching them learn skills, and build memories, that will remain valuable for a lifetime.

We look forward to sharing this exciting journey with you and your child this year.

Should you have any further questions, please feel free to phone the College office on 07 5447 7808.



Public Health Act 2005: Contagious conditions Fact Sheet for Schools and Education and Care Services

About the Public Health Act

The Public Health Act 2005 provides basic safeguards necessary to protect and promote the health of the Queensland public.

Chapter 5 of the Act Contagious Conditions aims to protect children in schools and education and care services (the service) by controlling the spread of certain contagious conditions that can make children very sick:

- chickenpox (varicella)
- coronavirus (COVID—19)
- diphtheria
- enterovirus 71
- gastroenteritis
- german measles (rubella)
- haemophilus influenzae type b (Hib)
- hepatitis A
- influenza
- measles
- meningococcal disease
- poliomyelitis
- typhoid and paratyphoid
- tuberculosis
- whooping cough (pertussis)

For further information, please go to the following webpage:

<https://www.qld.gov.au/health/children/school-age/common-issues>

How are children protected by this legislation?

Children who are infected with a contagious condition can infect other children, therefore:

- children who have any of these conditions need to stay away from the service until they are well and not infectious
- depending on the disease, certain requirements may need to be met before a child can return to the service. For details on these requirements refer to the Queensland Health Time Out poster found at www.health.qld.gov.au/public-health/schools/prevention

Authority to require a child to stay away from school or an education and care service

The person in charge of the service can require a parent or carer to keep a child away from the service if the child has or may have a contagious condition.

The person in charge of the service must consult with a doctor before taking this action.

A Queensland Health public health medical officer can direct the person in charge of the service to:

- require the parent or carer of a child who has or may have a contagious condition to keep the child away from the service until they no longer pose an infection risk or
- require a parent or carer of a child who is not fully vaccinated against measles to keep the child away from the service during a measles outbreak.

Further information

For further information on the contagious conditions legislation in the *Public Health Act 2005* please refer to Information for Schools and Education and Care Services Chapter 5 Part 2

To find your local public health unit please go to

www.legislation.qld.gov.au/view/whole/html/inforce/2018-12-01/act-2005-048

To find your local public health unit please go to www.health.qld.gov.au/system-governance/contact-us/contact/public-health-units

Please visit our website and Facebook page for further information about our teaching and learning programs, events at our College, together with our range of extra-curricular initiatives.



Start your child's educational journey the right way.

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Building Pathways *to* Success