Appendix 1

Extension Form



Noosa Christian College

Secondary Extension Form (excludes class tests)

A maximum of two working days extension may be sought for assignments (excluding class tests). This form is to be completed in duplicate (teacher copy, students copy) and submitted to the teacher in question, TWO working days before the original due date.

Personal Details			
Surname:	Given Names:		
Student's email address:			
Assignment Details			
Name of Teacher:	Subject:		
I request an extension of time for lodgement of assignment_following grounds:			(task name) on the
Applicant's Declaration			
I declare that the information provided on this form is correct	t and complete.		
Signature:		Date:	
Parent/Caregiver's Signature			
Name:			
Signature:		Date:	
Office Use Only			
Teacher's Signature:		Date received:	
Extension granted: yes / no		New due date:	

Privacy - The information on this form is collected for the primary purpose of applying for extension in an assignment, which includes deciding whether your application will be granted and sending you related correspondence. If you choose not to complete all the questions on this form, it may not be possible for the school to process your application.

Contact

For further information, please contact:

Secondary Coordinator

Mr Daniel Pink

Phone: (07) 5447 7808

Email: secondarycoordinator@noosacc.qld.edu.au



FOR MORE INFORMATION